



# Clark County Building Department

4701 West Russell Road, Las Vegas, NV 89118 ~ (702) 455-3000

## Temporary Certificate of Occupancy Application

James Gerren, P.E., Director

Werner Hellmer P.E., Assistant Director • Scott Telford P.E., Assistant Director

Building Permit #: \_\_\_\_\_ Date: \_\_\_\_\_

Contractor: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone#: \_\_\_\_\_

Owner: \_\_\_\_\_ Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone#: \_\_\_\_\_

Project Name: \_\_\_\_\_ Project Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone#: \_\_\_\_\_

Date of Requested Occupancy: \_\_\_\_\_ Estimated Date of Project Completion: \_\_\_\_\_

Area (s) Requested for Occupancy: \_\_\_\_\_

Reason for Request: \_\_\_\_\_

Identify Work that is Not Completed: \_\_\_\_\_

1. Clark County Code 22.02.550(E) provides for issuance of Temporary Certificate of Occupancy (TCO) to use a portion or portions of a structure prior to the completion of the entire structure if the Building Official finds that no substantial hazard will result, and the portion or portions comply with the provisions of the technical codes and other applicable status and standards. Prior to the issuance of a TCO, a \$125.00 issuance fee must be paid along with any inspection fees.
2. The Department of Building may suspend or revoke the TCO if it is determined that the building is in violation of any Clark County Code or Regulation.
3. **Prior to the expiration of the TCO**, it is the responsibility of the Owner or Contractor to request required inspections for completion of permitted work. Acceptable final inspections are required by all applicable trades prior to issuance of a Certificate of Occupancy. **If uncompleted work cannot be finished during the duration of the TCO, a renewal/extension application would be required.**
4. The TCO shall not be valid until acceptable inspections are completed, applicable fees are paid, Certificate is signed by the Building Official.

**AS CONTRACTOR, I FULLY UNDERSTAND AND AGREE TO CONFORM TO THE PROVISIONS OF THIS APPLICATION AND ANY CONDITIONS ASSOCIATED WITH TCO APPROVAL.**

Print Name: \_\_\_\_\_ Telephone#: \_\_\_\_\_

E-mail: \_\_\_\_\_

Sign: \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Initial: \_\_\_\_\_ **This application is valid for 30 calendar days.**

If the TCO is not issued within 30 days, this application will be discarded, and the applicant will be required to re-apply.

